



MetroFund

Submission Form

FHA Stacking and Submission Requirements:

- Submission Sheet
- FHA Case number or FHA Case Number Transfer proof or FHA Case Number Order request
- LDP/GSA Searches on initial submission
- 92900LT
- Complete and executed by all parties Loan Application
- Complete and executed loan application addendums
- Borrower Certification and Authorization
- Credit Report
- Social Security And Gov. Issued ID Card
- Verification of Employment
- Paystubs
- W2's
- All required tax returns
- Bank Statements (all pages required even if blank)
- Estimated Fees from escrow for correct disclosures w/ all contact info for escrow and title
- Preliminary Title Report
- Escrow Instructions
- Contract (if purchase)
- Appraisal (if a transfer previous lender along w all required docs for transferred appraisals)
- All disclosures from initial application (must be signed by all parties):*
 - TRID RESPA (All applications after 10/3/2015)
 - Initial Fee Sheet/Itemization
 - List of Settlement Service Providers
 - Intent to Proceed
 - 4506T Disclosure w/ correct full dates filled out mm/dd/yy
 - SS89 Disclosure
 - Disclosure of Right to Receive copy of Appraisal
 - Servicing Disclosure Statement
 - FACTA Disclosures
 - Patriot Act Disclosures
 - Homeownership Counseling Disclosure
 - Homeownership Counseling List
 - HUD Settlement Cost Booklet (Receipt only - not entire book)
 - Credit Score Disclosure
 - Federal Equal Credit Opportunity Act Notice
 - Any and all state specific forms (NV, CA, CO, FL)
 - Fair Lending Notice
 - Disclosure Notices
 - Flood Hazard Notice
 - Borrower Identity Of Interest Certification
 - Evidence of Joint Application
 - Broker/Agent Certification
 - Consumer Caution and Home Ownership Counseling Notice
 - FHA Amendatory Clause
 - For Your Protection Get a Home Inspection
 - Important Notice to Homebuyers
 - Informed Consumer Choice Disclosure
 - Privacy Policy