



MetroFund

# FHA Case Number Request Form

To request an FHA Case Number, complete this form in its entirety and email your Account Manager. MF Wholesale will validate the information provided and submit to FHA Connection. Once a Case is assigned, we will reply to your "Contact Email Address" below with the Case Number Assignment.

Broker Company Name \_\_\_\_\_ Tax ID/EIN #: \_\_\_\_\_

Loan Officer Name \_\_\_\_\_ Loan Officer's NMLS#: \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone No. \_\_\_\_\_ Contact Email Address \_\_\_\_\_

I certify at the time of requesting a new case number, that I have an "Active" Loan Application for the subject borrower and property. Please attach with the request, a Loan Application and intent to proceed signed by the borrower and Loan Officer; *please note if all is not provided case number will be placed on hold until received.*

Loan Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### BORROWER INFORMATION

First, MI, Last Name (each borrower)

\_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

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\_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

### PROPERTY INFORMATION (the complete legal address, including unit number)

Address \_\_\_\_\_ Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Month/Year Built \_\_\_\_\_ County \_\_\_\_\_

### LOAN INFORMATION

Rate:  Fixed  ARM Loan Amortization Term: \_\_\_\_\_ years

Purchase

HUD previously sold as REO?  Yes  No (If yes, REO Case Number \_\_\_\_\_)

Processing type:  N/A  HUD REO with appraisal

Refinance

Cash Out Refi?  Yes  No

Previous Loan:  FHA  Conventional (If FHA, FHA Case Number \_\_\_\_\_)

Streamline?  Yes  No

Streamline with appraisal?  Yes  No

Condo (condo project must be FHA approved)

FHA Project ID \_\_\_\_\_ Condo Project Name \_\_\_\_\_